


COLLEGE COUNCIL MEETING MINUTES

Date: May 20, 2022 | Time: 12:00-1:30PM | Location: ZOOM | Recorder: Denice Bailey




 TOPIC	Facilitator	Key Points Provide 50 words or less on expected outcome
Land & Labor Acknowledgement		College Council opens with a time of acknowledgement and honor.
Meeting Minutes		Minutes from the May 6, 2022, meeting have been posted for review; please contact Denice Bailey with comments or corrections.
Access, Retention, and Completions (ARC) Committee Report	Jennifer Anderson	<p>Jennifer provided the annual report for the ARC committee. She shared the charter, membership, committee structure, meeting schedule, and the responsibilities and key focus over the last year. She reviewed the work and membership of the subcommittees and expressed appreciation for the work of all the committee and subcommittee members.</p> <p>ARC and ISP documents can be found on the policy and procedures page on the college website, here: https://www.clackamas.edu/about-us/accreditation-policies/policies-and-procedures</p>
ISP Review	Sue Goff Chris Sweet	<ul style="list-style-type: none"> • ISP 161 Course Creation, Edits, Inactivation, and Reactivation – first read Sue reported this started at the curriculum committee. there is a process to be on related instruction or on the general education list. That is what this update is about, along with more general language. Must go through separate approval process with the curriculum committee. this is currently what is happening. <p>Nora – can we make live links in the ISP. Sue will look into.</p> <ul style="list-style-type: none"> • ISP 180 Continuing Education Units (CEUs) – second read Sue said this ISP was reviewed as part of the regular cycle. She received suggestions to spell out CPL and take out the ISET reference since we don't offer it any longer. • ISP 480 Academic Standing - second read Chris reviewed the changes to this ISP: <ul style="list-style-type: none"> ○ Adding the purpose or “why” of academic standing ○ Opening it up to everyone except high school students ○ Narrowing the scope/threshold to 4 credits.

		<ul style="list-style-type: none"> ○ Changing “probation” to “warning.” Kept the word “suspension” to make it obvious that it is serious. ○ Adding clarity to process. <p>This will not be implemented this until later in fall term. There is significant work to do in our systems to get this ready. After discussion around the phrase “consecutive terms,” it was suggested to use an asterisk with a sub-note to explain specifically what that means to students. Chris will edit and then the document will go back to the ISP committee and to Presidents’ Council.</p> <p>Q – Will this information be in the student handbook? A – If not, there will be a link to where policy is located. Chris will double check.</p>
<p>Board Policy Revisions</p>	<p>Denice Bailey</p>	<p>Second read on policies from section G in the Board Policy Manual.</p> <ul style="list-style-type: none"> • GAB: Job Descriptions - DELETE • GAB-AR: Position Descriptions - DELETE • GBA: Equal Employment Opportunity • GBA-AR: Veterans’ Preference • GBC: Staff Ethics • GBEB: HIV Infection or AIDS - DELETE • GBEC: Drug-Free Workplace • GBK/JFCG/KGC: Tobacco Use on College Premises • GBL: Personnel Records • GBM: Staff Complaints and Appeals • GBNAB: Reporting Suspected Abuse of a Child • GCBDA/GDBDA: Family Medical Leave • GCBDA/GDBDA-AR1: Family and Medical Leave • GCBDA/GDBDA-AR2: Request for Family and Medical Leave - DELETE • GCBDA/GDBDA-AR3A: Certification of Health Care Provider – Employee - DELETE • GCBDA/GDBDA-AR3B: Certification of Health Care Provider – Family Member - DELETE • GCBDA/GDBDA-AR3C: Military Family Leave Certification – Deployment - DELETE • GCBDA/GDBDA-AR3D: Military Family Leave Certification – Illness/Injury - DELETE • GCBDA/GDBDA-AR4: FMLA/OFLA Eligibility Notice - DELETE • GCBDA/GDBDA-AR5: Sample Designation Letter to Employee – FMLA/OFLA - DELETE • GCBDA/GDBDA-AR6: Designation Notice – FMLA/OFLA - DELETE • GCBDA/GDBDA-AR7: Fitness for Duty Certification - DELETE • GCBDC/GDBDC: Domestic Violence, Harassment, Sexual Assault, and Stalking Leave • GCBDD/GDBDD: Sick Time - DELETE • GCDA/GDDA: Background Checks, Criminal Records Checks, and Fingerprinting

		<ul style="list-style-type: none"> • GCPC/GDPC: Resignation and/or Retirement of Staff • GCQBA: Copyrights and Patents - DELETE • GCQBBA: Copyrights, Patents, and Other Intellectual Property
<p>Innovation Fund Applications</p>	<p>David Plotkin</p>	<p>David provided information on the purpose of the Innovation Fund. We had \$500K available this year and the maximum request was \$50K. We have already processed one round of requests, but still had money left over so this is a second round. 5 out of 11 proposals are moving forward in the approval process. A survey is available to give feedback, with a May 25 deadline. Feedback from the survey will go to the Executive Team for a final decision prior to the end of spring term. Proposals can be found at: F:\Temporary\Innovation Fund\Proposals</p> <p>1. Kelly Love, Departmental Student Peer Support Pilot</p> <ul style="list-style-type: none"> ○ Survey: https://forms.gle/J4vQtucRsKMfsVYR8 <p>Kelly Love and John Ginsburg said this idea came from the peer assistant program, which uses tuition waivers. Many students would like to have an hourly wage rather than a tuition waiver, for various reasons. The college has a need for assistance with staffing and students need financial support, so this is a way to benefit both. The proposal is to hire 8-10 students for the pilot. This can happen on any campus, They will create a website to find information.</p> <p>2. April Chastain, Horticulture Visioning, Master Plan, and Construction of Landscape Lab</p> <ul style="list-style-type: none"> ○ Survey: https://forms.gle/UudFerf5e8DqVSqB8 <p>April proposes creating a physical master plan for a new landscape lab. She reviewed how this supports the strategic priorities and reviewed the planning activities done so far. She believes the current space could be utilized better.</p> <p>3. Dawn Hendricks, Revising our Accreditation Materials: An Increased Focus On Diversity, Equity and Inclusion</p> <ul style="list-style-type: none"> ○ Survey: https://forms.gle/KXSpkaH1mo6o8cTx6 <p>Dawn’s request is on accreditation materials for the early childhood education program. Standards have been revised so they need to revise all course outlines, syllabi, and other documents. This will be done collaboratively with the advisory committee, Associate Faculty, and the Teaching and Learning staff. Everything also needs to be done in Spanish. Clackamas is one of only three colleges in Oregon with accreditation for this program and the only college to offer a Spanish language early childhood education program in the nation. She reviewed the proposal’s connection to the strategic priorities.</p>

		<p>4. Lori Hall, www.clackamas.edu Homepage Redesign</p> <ul style="list-style-type: none"> ○ Survey: https://forms.gle/JfSdMWsHMMUj4Y5j6 <p>Lori is asking for funds to redesign the website home page. The college did an assessment on the website last year. The proposal is to redesign the content to reflect strategic priorities and guided pathways; and improve headers, widgets, and content modules. The new page would include an academic program search tool. This would not change the architecture of the page, but re-order and re-label it to make it more user friendly. It would be optimized for use on a mobile device. She reviewed the connection to strategic priorities.</p> <p>5. Mike Farrell, Electronics Student Project Space</p> <ul style="list-style-type: none"> ○ Survey: https://forms.gle/xZ4rU9UsPcMA3oKX9 <p>Mike reported electronics students need project space. He would like to use room Barlow 274 as an additional lab for electronics. It would improve scheduling in the current electronics lab and increase open lab time which students need to complete projects. He proposes to add whiteboards and furniture for students to work as a cohort. They would not need computers, function generators, power supplies, or electronic test equipment, as they have most of that already. They mostly need better furniture, whiteboards, and more space. This request is not for equipment.</p> <p>David thanked everyone who applied. There will be other opportunities. The Executive Team will review the survey responses in a few weeks and hope to have the result soon.</p>
<p>Association Reports</p> <ul style="list-style-type: none"> ● Associated Student Government ● Classified ● Associate Faculty ● Full-time Faculty ● Administrative/Confidential 		<p>ASG</p> <p>Cynthia reported on behalf of ASG. They are currently recruiting members for next year.</p> <p>Classified</p> <p>Becky Fidler reported ACE is in the election cycle, and the voting window is open through Wednesday. She is looking forward to graduation.</p> <p>Full-time Faculty</p> <p>Nora Brodnicki reported FTF elections are live and will be finalized next week. They are working on an MOU with administration. This has been a tough week, based on the news the college needs to reduce the budget by \$2M.</p> <p>Associate Faculty</p> <p>Mary Jean Williams reported she enjoyed the Innovation Fund presentations. Elections are ongoing, as are contract negotiation. She said the next bargaining session is Monday, May 23, at 1 pm.</p>

		<p>Administrative/Confidential</p> <p>Chris Sweet reported admin/confidential election ballots went out today and are due June 3. The new leadership will begin July 1. He hopes to see everyone at graduation.</p>
Announcements		<p>Jason Kovac reminded everyone the Shared Governance public comment window is open and thanked everyone who was on the design team.</p> <p>Chris Sweet announced summer and fall term registration is fully open as of noon today.</p>

 Upcoming Meeting Date	Start Time	End time	Location
June 3, 2022 – last meeting for 2021/22	12:00pm	1:30pm	Zoom
Members	Deans, Association Representatives, and two representatives from each division. Employees, students, and public encouraged to attend.		